To: Darlington, Lin[Darlington.Lin@epa.gov]

From: Fagan, Susan

**Sent:** Tue 5/2/2017 7:34:25 PM

Subject: directions for OWC on redirects specifically

- 1. Subject line: "Request for redirects"
- 2. Send it to the WCSD Webteam, WCSD Webteam@epa.gov
- 3. Redirects are always a pair, include both FROM and TO URLs. Example:

FROM: <a href="https://www.epa.gov/airmarkets/analysis-clean-power-plan">https://www.epa.gov/airmarkets/analysis-clean-power-plan</a>

TO: <a href="https://www.epa.gov/sites/production/files/signpost/cc.html">https://www.epa.gov/sites/production/files/signpost/cc.html</a>

If it is a wildcard redirect (many pages/whole web area) to one page, example:

FROM: https://www.epa.gov/climatechange\*

TO: https://www.epa.gov/sites/production/files/signpost/cc.html

4. <u>www.epa.gov</u> redirects require time to clear the cache at Akamai. Sometimes these take 30-40 minutes to complete.

Steps #3 (wildcard) and 4 require elevated permissions and may take longer, up to 2 hours, to complete.

Thanks
Susan Fagan
US EPA, Office of Environmental Information, Office of Information Management

Web Content Services Division (MC 2843) Phone: 202-566-2021 Fax: 202-566-0711 EPA Cell # 202-236-4268

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